

Robert M. Brantly Law Enforcement Officer of the Year Award Criteria and Nomination Process

Submission and Formatting

Failure to abide by these guidelines will result in automatic disqualification of the nominee:

- Nominations must be typed (12-point font or larger), with one-inch (1") side margins and half-inch (1/2") top and bottom margins OR printed and may not exceed the space provided.
- The maximum number of pages is two (2) for the four categories.
- The length of each category may vary, but the two-page (2-page) limit applies.
- No additional attachments or pages may be added.

Nominations are to be submitted to the [Chair of the Awards Committee](#).

Selection Criteria

Teamwork and Public Outreach

The nominee excels in deliberate and effective communication with the public. Seeks opportunities to educate, inform, and exchange ideas with the public about agency programs and priorities. Nominee demonstrates intra- and inter-divisional cooperation within the agency; willing to pitch in and assist others; keeps others informed and up-to-date; gives specific and helpful feedback to improve job performance; shares their work experiences and useful information to help accomplish the agency mission.

Excellence and Innovation

The nominee demonstrates the willingness to go beyond the call of duty by doing more than others expect. The nominee continually seeks to improve efficiency on the job; has identified means to increase constituent satisfaction and cost-savings for the agency; and has taken steps to achieve implementation.

Attitude and Leadership

The nominee portrays a contagious, positive perspective to fellow workers and the public in everything they say, do, write, and produce. They take personal responsibility for meeting commitments and solving problems. The nominee demonstrates standards of excellence and professionalism; exemplifies standards and conduct that reflect honesty and fairness; and sets an example for others through their behavior.

Achievements and Accomplishments

Expound upon the nominee's accomplishments and special achievements in the performance of job-related duties.